

# Special Session

<b>Agenda Item #</b>	3
<b>Meeting Date</b>	December 3, 2007
<b>Prepared By</b>	Daryl Braithwaite Public Works Director
<b>Approved By</b>	Barbara B. Matthews City Manager

<b>Discussion Item</b>	Single Reading Ordinance: Roof Replacement, Council Chambers and Third Floor Rear Portion of Municipal Building
<b>Background</b>	<p>The FY08 budget includes funding for the replacement of the roof of the Council Chambers and the roof of the third floor rear portion of the municipal building. The City solicited proposals and received three responses. They were as follows:</p> <ul style="list-style-type: none"> <li>• Pioneer Roofing \$58,000, insulation at \$4.50 sq. ft., decking at \$6.50 sq. ft.</li> <li>• Centimark \$50,684, insulation at \$3.50 sq. ft, decking at \$5.50 sq. ft.</li> <li>• Interstate Corp \$49,800, insulation at \$5 sq. ft , decking at \$8 sq. ft.</li> </ul> <p>Centimark recently replaced the roofs on the library and the rear main level of the Municipal Building, and the City was very pleased with the work performed by the firm. Given the slight price difference (\$884) between the bids of Centimark and Interstate Corp and Interstate's higher cost for replacement of insulation and decking compared to Centimark (\$13 versus. \$9), the Public Works Department recommends that the bid be awarded to Centimark.</p>
<b>Policy</b>	<p>The City maintains its facilities in a manner that serves the public and that will ensure their long-term viability.</p> <p>The cost is in excess of \$10,000. Therefore, Council approval of the purchase is required.</p> <p>The project is included in the FY08 budget. A single reading ordinance is therefore appropriate.</p>
<b>Fiscal Impact</b>	<p>The FY08 budget includes \$70,000 for the project.</p> <p>The bid amount is \$50,684, plus unknown additional charges for replacement of damaged insulation or decking discovered when the existing roof surface is removed. Those unknown charges are anticipated to be less than \$2,000.</p>
<b>Attachments</b>	Single Reading Ordinance
<b>Recommendation</b>	Approve Single Reading Ordinance, awarding a contract to Centimark
<b>Special Consideration</b>	

Introduced by:

Adopted:  
Single Reading

Ordinance No 2007 -  
REPLACEMENT OF COUNCIL CHAMBER ROOF  
AND THIRD FLOOR REAR ROOF OF MUNICIPAL BUILDING

WHEREAS, The FY 08 Capital Improvement budget allotted \$70,000 for the replacement of two roofs on the municipal building; AND

WHEREAS, in accordance with City procurement request for proposals were solicited and three (3) bids were received:

WHEREAS, Centimark has submitted a bid that is both responsive and responsible;  
AND

WHEREAS, sufficient funds are available in the Capital Improvement budget to award a contract to Centimark.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND, THAT

Section 1. The bid received from Centimark in the amount of FIFTY THOUSAND SIX HUNDRED AN EIGHTY FOUR DOLLARS (\$50,684) for replacement of the council chamber roof and rear third floor roof of the municipal building be accepted; AND

Section 2. Funds to cover this purchase in the amount of FIFTY THOUSAND SIX HUNDRED AN EIGHTY FOUR DOLLARS (\$50,684) be charged to the Capital Improvement Budget Account 9100-8000.

Adopted this \_\_\_\_ day of December, 2007.

AYE:

NAY:

ABSTAIN:

ABSENT: